

Accent Acquisition Learning Agreement



Saint Meinrad
Seminary &
School of Theology
Institute for
Priests and Presbyterates

Students must agree to the terms and conditions set out in this learning agreement at the time of registration in order to be enrolled in The Institute for Priests and Presbyterates' Online Accent Acquisition Training. These terms and conditions are an agreement of the mutual expectations and responsibilities of both the student and instructor.

Terms and Conditions

Student Responsibilities:

- Submit registration materials and payment prior to the first session.
- Complete the full online phonological assessment (provided via email by instructor)
- Be online and prepared to meet at agreed-upon dates and starting times. If the student is more than 10 minutes late logging on for a scheduled training, the lesson will be forfeited without reimbursement.
- If an agreed-upon meeting date and time must be rescheduled due to a change in the student's schedule, student must provide 24 hours notice to instructor by email. Failure to give 24 hours notice will result in the loss of the lesson without reimbursement. Exceptions will be made in emergency situations.
- Complete the thirteen (13) sessions in sixteen (16) weeks or less. Note: training is most effective when completed in consecutive weeks.

Instructor Responsibilities:

- Instructor will be online and be prepared to meet at agreed-upon dates and times. Any missed scheduled meetings caused by the instructor will be rescheduled or refunded.
- Instructor will conduct full 60-minute sessions.
- Instructor will provide a written summary of the student's areas of improvement and areas that would benefit from ongoing practice at the conclusion of online training..

Cancellations/Refunds

- Training materials become the property the student and are non-refundable.
- Cancellation of accent acquisition training must be provided in writing by email to either the instructor or the Institute for Priests and Presbyterates.
- Cancellation of accent acquisition training initiated *by the student* prior to the first session will result in a 90% refund of the cost of training. The cost of training materials is non-refundable.
- Cancellation of accent acquisition training initiated *by the student* after the first session will result in a refund of \$70 per cancelled class.
- Cancellation of accent acquisition training initiated *by the instructor* prior to the first session will result in a 100% refund of the training fee. Training materials are non-refundable.
- Cancellation of accent acquisition training initiated *by the instructor* after the first session will be refunded at 100% on a pro-rated basis of sessions canceled.
- If the thirteen (13) sessions are not completed within sixteen (16) weeks (disregarding emergency exceptions), the instructor has the right to cancel any remaining sessions without refund for remaining sessions.