

AN EXAMEN *for Ministers*

BEFORE PLANNING AN EVENT

Who am I serving?

- Who is my target audience?
- What are their needs? And how do I know this?
- Have I made space for their ideas?
- How do they need to be invited?
- What do I want participants to get out of this event? (Be specific.)

How am I serving?

- What is my motivation in planning this event?
- Whom do I need to talk to or collaborate with so it's not all up to me?
- How will I minister if only a few people show up? If more than planned?
- How will I determine whether this event is successful? (Name your metric.)
- What is going on in my own faith life? How is this affecting my ministry?

How am I making space for the Lord?

- Why is this event important for the spiritual lives of the participants?
- How do I want participants to encounter God and one another?
- What type of environment/hospitality will allow for an authentic encounter?
- In what way(s) can this event lead to greater discipleship/conversion for those who participate?